

***BALTIMORE COUNTY POLICE DEPARTMENT***

# **TRAINING CATALOG**

**2020**



***"INTEGRITY...FAIRNESS...SERVICE"***

# BALTIMORE COUNTY POLICE DEPARTMENT

## 2020 TRAINING SECTION TRAINING PROGRAM

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## **FOREWORD**

In-Service and Specialized Training Programs are designed to be a component of the Career Development Program. These training programs are open to all personnel. Wherever possible, courses are designed to give personnel skills beyond the minimum requirements.

All sworn ranks are required to attend an annual In-Service Training Program in order to keep up to date with new laws, technological improvements, and revisions in Agency policy, procedures, rules and regulations. The In-Service Training Unit will provide programs for sworn personnel at every rank, and for Professional Staff. All programs are designed to enhance the skills, knowledge and abilities of the employee beyond the minimal level, toward increased proficiency, career development, and furtherance of the police department's mission.

Specialized Training stimulates personnel to improve their skills, knowledge and abilities needed to perform job tasks required in specialized areas. Programs are also designed to improve the skills, knowledge and abilities of personnel who are already in these positions and to enhance the potential for employees who may be interested in transfer to specialized assignments or advancement within the agency.

Every year the staff tries to update and incorporate those training programs that will meet the needs of the members of this Department now and in the future. We are always seeking your comments about the training programs provided. If you see a need for a new type of training or improvement in the current selections, please feel free to contact one of the members of the Training Section.

## **CLASSROOM HUMOR/DEMEANOR**

Each member of the class and the instructor are responsible to ensure that only the most professional conduct towards and between members of the class occurs. Humor is an important element of interpersonal relations, but as each of you are undoubtedly aware, ethnic, racial, gender, obscene or otherwise questionable humor is unacceptable.

It is the policy of the Baltimore County Police Department to provide a businesslike environment free from all forms of employee discrimination, including sexual harassment. No employee shall be subjected to unsolicited and unwelcome sexual overtures or conduct, either verbal or physical. Sexual harassment will be treated as misconduct with appropriate disciplinary sanctions.

All personnel involved in Baltimore County Police Department courses are expected to cooperate in assuring that no form of harassment occurs and that those participating in departmental training are not exposed to an intimidating, hostile or offensive work or training environment.

In the event that a Training Staff member becomes aware of any conduct occurring in a departmental course which could be considered intimidating, hostile or offensive, he or she will act immediately to stop such conduct and may suspend a person's participation in a training program. In all cases of such conduct, training supervisors will be advised of the details, which will include all who were involved in such an incident.



## **IN-SERVICE TRAINING GUIDELINES**

The 2020 In-Service Training program will address mandated topics as required by the Maryland Police Training and Standards Commissions (MPTSC), the Commission on Accreditation for Law Enforcement Agencies, the Maryland Occupational Safety and Health Commission and the Baltimore County Police Department.

The In-Service Training program utilizes a two part curriculum.

Part one:

- Must be completed before attending part two.
- Requires students to complete a self-paced home study program that will be followed up with classroom discussion and written test.
- Content may be found on the Baltimore County Police Department Intranet site under the Training Tab.
- Access to the Training Tab should be available from precinct/office computers as well as the laptops in patrol cars.

Part two:

- Requires students to attend twenty one hours of facilitated instruction.
- Will consist of academic classroom setting, skills based “hands on” training, and scenario based training.

The staff will continue to use a registration system for scheduling attendance at Specialized Training Programs and the In-Service Training Program. This is done to avoid having either too many or too few in a classroom. We believe that controlling the class size leads to a more comfortable classroom environment, and thus to a better setting for learning. In addition, scenario based training requires us to adhere to a strict schedule to ensure the safety of all participants.

The In-Service Training Team needs your help in making our training program a success. The following guidelines have been established to provide a quality training atmosphere.

### **ATTENDANCE**

Attendance is mandatory; therefore, a daily sign-in is necessary to ensure compliance. If you need to miss class for any reason, you must notify the In-Service Training Team. Upon returning, you must notify the In-Service Training Team. If you miss part of the program, it is your responsibility to make it up. All sworn personnel attending In-Service Training or Specialized classes must be full duty. Failure to complete In-Service Training will result in a suspension of your police powers at the end of the calendar year.

## **HOURS**

**In-Service Training starts at 0700 hours and ends at 1500 hours. Please be on time!** Lateness may result in you not being admitted into class and will require you to reschedule your attendance.

## **TOBACCO**

CCBC Dundalk is a TOBACCO-FREE campus. There is no smoking, vaping or chewing tobacco in or around the buildings on campus. You may consume tobacco products on the outer road that surrounds the campus.

## **TELEPHONES**

Cell phones are to be turned off or put on silent mode while in the classroom. If this cannot be done, leave them at home or in your vehicle. Sending or receiving text messages during classroom instruction will not be tolerated. Violation of this policy could result in administrative action and/or removal from the training program.

## **LUNCH**

All personnel should consider packing/bringing a lunch. A lunch break of one half hour will be provided. The Community College of Baltimore County, Dundalk Campus cafeteria is available for our members if they wish not to pack a lunch. Members attending In-Service and Specialized Training at the Academy should plan accordingly.

## **BREAKS**

During breaks, please use the classroom, the common areas away from other classrooms or outside. Remember there are other classes going on in the building. Please try not to disturb them.

## **CANCELLATIONS**

Canceling your In-Service class should be avoided except in cases of an emergency. You are required to notify both the In-Service Training Team and your duty assignment of your absence. It will be your responsibility, through your supervisor and Training Section Coordinator, to reschedule In-Service Training.

## **PARKING**

Parking permits will not be issued or required for students, visitors or guests who visit the college for a business purpose such as attending class, registering for classes or attending an event.

All parking spaces designated by white lines are available for parking.

Reserved spaces are in effect 24 hours a day, every day of the week. Red-lined spaces are for full-time faculty and staff, blue-lined spaces are for handicapped-tagged or placarded vehicles and green-lined spaces are for service vehicles.

## **APPEARANCE**

Sworn members attending the Firearms Range will wear the Class B Uniform including those not required to wear a uniform on a daily basis. The only exception to this will be for members **currently assigned to Narcotics, Intelligence, CDVIT and IST**. If special clothing is required for any training exercise, those members involved will be advised prior to the class so that arrangements can be made. If you are attending In-Service Training at the academy, you must be either dressed professional casual or in Class B Uniform. Professional casual is defined below. All members will be required to bring their issued duty holster and magazine pouch. Members that have prior authorization to carry an alternate holster or magazine pouch should bring those items as well.

Sworn members attending training at the CCBC Dundalk Campus shall be dressed professionally casual or in court attire. Shorts, jeans, tank tops, sandals, T-shirts, sweatshirts, etc. are not considered professional casual. Hats are not appropriate in the classroom.

Members are reminded that while attending any training at the Training Section, whether in uniform or professional casual clothing, the Department's tattoo policy is still in effect (Refer to the Administrative Manual, Article 1, Appearance and Grooming Standards).

## **SCHEDULING**

Supervisors should determine personnel needs and schedule personnel accordingly. Submit a list of officers' scheduled dates to your Section Training Coordinator. Any problems or conflicts with the schedule will be addressed with your Section Training Coordinator.

## **TESTING**

MPTSC regulations mandate that all approved courses include a test. Programs that test by demonstration or performance, such as practical exercises, will be graded on a pass/fail basis.

## **SWORN IN-SERVICE TRAINING PROGRAM**

### **Lieutenants and Executive Corps:**

For lieutenants and above, In-service Training consists of the following:

- One-day training session at the Academy for Lieutenants and Command:
  - ICS / Unified Command / Use of Force Update (Lt. Dicara)
  - Communication with the Chief
  - O.C. / ASP baton certification practical exercise in the gym
  - First aid Re-certification
    - This will **also** be part of the training at AMC
  - FD Reunification Site and Casualty Collection Point Preparation
  - Interactive Case Study:  
Centered on Baltimore County Case Studies, and enlisting aid from the Behavioral Assessment and Officer Wellness Units, students will explore the trauma related to critical incidents. Students will be given the tools to deal with stressful situations in an effective manner. Discussion topics will include:
    - Tactical advantages and disadvantages during the incident
    - Identify warning signs of peers suffering from PTS or Situational Depression
    - Identify warning signs of peer substance abuse
    - Discuss the role of the Officer Wellness Unit
    - Discuss the role of Peer to Peer Counseling
    - Identify available resources both inside and outside of the department
- Lieutenants and Command Staff will be mandated to attend the training at The AMC Theaters at some point during the 35 sessions offered. Lieutenants and Command Staff are invited to attend any of the 35 training events at the IKEA White Marsh training site.
  - Wednesdays at IKEA will consist of tactical training using the Phoenix model of active assailant response. Emphasis will be placed on review drills, single officer response, contact team response, and use of the ICAT model and CDM to properly handle a critical incident.
  - Thursdays at AMC Theaters will consist of Combat Casualty Care update drills with the Fire Department and scenario based training focused on post-encounter scene control. Emphasis will be placed on All Hazard Plan, Domestic Terrorism, Mass Casualty / Reunification and Crowd Control.

### **Sergeants / Corporals / Officers:**

Sergeants, Corporals, and Officers will attend a three-day program with a home study segment required before attending.

The three-day on-site program will include updates on Identity Fraud and related crimes, current Agency Policy, Case Law Review, ASP baton and O.C. spray certification, All Hazard Plan including Terrorism and ICS, Emergency Medical Services, current uses of Technology, and Mental Health issues and Crowd Response.

Significant attention will be given to Officer Wellness Unit Post Critical incident. Centered around a Baltimore County Case Study and enlisting aid from the Behavioral Assessment Unit and Officer Wellness, students will explore the trauma related to critical incidents and be given the tools to deal with situations in an effective manner.

Students will review and demonstrate the application of the Phoenix Model of active assailant response in a practical setting to include use of Contact Teams, Rescue Teams, and Rescue Task Force. Incident Command, declaration of warm, hot, and cold zones, and reunification sites will be stressed.

Scenario based training will include anti-government organizations and threats on police, Use of Force/Deadly Force/De-escalation, Police Ambushes, Felony Apprehensions, Crossfire, Blue-on-Blue Awareness, and Incident Command. All scenarios will be debriefed using the ICAT CDM.

The program will include Blue Courage Resilience and Hope, Guardian vs. Warrior Mindset, Ethics/Values, New Policy and Programs Update, New Investigative Techniques, National Police Issues, the Departmental Hazard Plan, communication with the Chief, a Constitutional Law update, and communication with a representative from the FOP. This program will also include first aid-training in the Law Enforcement Emergency Medical Care Course (LEEMCC).

### **Professional Staff:**

Professional Staff will be offered a one day on site training session. The content will contain CALEA mandated material and relevant topics that may include defensive tactics, domestic violence, and community related matters. The one day on site training will be offered four times throughout the year and capable of accommodating up to sixty students per class. Professional staff who does not wish to attend on-site training will be offered on-line content that may be studied at their own pace. Professional staff electing to read the on-line content will be required to complete a form 159.

## 2020 IN-SERVICE TRAINING SCHEDULE

Session	Dates	Rank	Time
20-01	01/07 – 01/09/20	Focus Group	0700-1500
20-02	01/14/20	Lieutenants/ Command	0700-1500
20-03	01/15/20	Lieutenants/ Command	0700-1500
20-04	01/21/20	Lieutenants/ Command	0700-1500
20-05	01/22/20	Lieutenants/ Command	0700-1500
20-06	01/28 – 01/30/20	Sgt. / Cpl. / Ofc.	0700-1500
20-07	02/04 – 02/06/20	Sgt. / Cpl. / Ofc.	0700-1500
20-08	02/11 – 02/13/20	Sgt. / Cpl. / Ofc.	0700-1500
20-09	02/18 – 02/20/20	Sgt. / Cpl. / Ofc.	0700-1500
20-10	02/25 – 02/27/20	Sgt. / Cpl. / Ofc.	0700-1500
20-11	03/03 – 03/05/20	Sgt. / Cpl. / Ofc.	0700-1500
20-12	03/10 – 03/12/20	Sgt. / Cpl. / Ofc.	0700-1500
20-13	03/17 – 03/19/20	Sgt. / Cpl. / Ofc.	0700-1500
20-14	03/24 – 03/26/20	Sgt. / Cpl. / Ofc.	0700-1500
20-15	03/31 – 04/02/20	Sgt. / Cpl. / Ofc.	0700-1500
20-16	04/07 – 04/09/20	Sgt. / Cpl. / Ofc.	0700-1500
20-17	04/14 – 04/16/20	Sgt. / Cpl. / Ofc.	0700-1500
20-18	04/21 – 04/23/20	Sgt. / Cpl. / Ofc.	0700-1500
20-19	04/28 – 04/30/20	Sgt. / Cpl. / Ofc.	0700-1500
20-20	05/05 – 05/07/20	Sgt. / Cpl. / Ofc.	0700-1500
20-21	05/12 – 05/14/20	Sgt. / Cpl. / Ofc.	0700-1500
20-22	05/19 – 05/21/20	Sgt. / Cpl. / Ofc.	0700-1500
20-23	05/26 – 05/28/20	Sgt. / Cpl. / Ofc.	0700-1500
20-24	06/02 – 06/04/20	Sgt. / Cpl. / Ofc.	0700-1500
20-25	06/09 – 06/11/19	Sgt. / Cpl. / Ofc.	0700-1500
<b>20-26</b>	<b>08/18 – 08/20/20</b>	<b>SRO</b>	<b>0700-1500</b>
<b>20-27</b>	<b>08/25 – 08/27/20</b>	<b>SRO</b>	<b>0700-1500</b>
20-28	09/01 – 09/03/20	Sgt. / Cpl. / Ofc.	0700-1500
20-29	09/08 – 09/10/20	Sgt. / Cpl. / Ofc.	0700-1500
20-30	09/15 – 09/17/20	Sgt. / Cpl. / Ofc.	0700-1500
20-31	09/22 – 09/24/20	Sgt. / Cpl. / Ofc.	0700-1500
20-32	09/29 – 10/01/20	Sgt. / Cpl. / Ofc.	0700-1500
20-33	10/06 – 10/08/20	Sgt. / Cpl. / Ofc.	0700-1500
20-34	10/13 – 10/15/20	Sgt. / Cpl. / Ofc.	0700-1500
20-35	10/20 – 10/22/20	Sgt. / Cpl. / Ofc.	0700-1500
20-36	10/27 – 10/29/20	Sgt. / Cpl. / Ofc.	0700-1500
20-37	11/03 – 11/05/20	Sgt. / Cpl. / Ofc.	0700-1500

## **SPECIALIZED TRAINING PROGRAMS**

Along with the mandated In-Service Training program, the staff has prepared a number of specialized training courses to enhance our members' skills, knowledge, and abilities. Specialized Training Programs are designed to be a component of the Career Development Program. These training programs are open to all personnel. Wherever possible, courses are designed to give personnel skills beyond the minimum requirements.

All of the rules that apply to the In-Service Training programs are applicable to attendance in the Specialized Training program.

### **LOCATION**

Some courses are offered at locations other than the Training Section. Those courses scheduled for the Dundalk Campus of the Community College of Baltimore County along with the Range Facility are noted in the Training Program booklet. Some locations have not been finalized as of the time of this writing. All locations will be noted on the class roster email notification sent prior to each class.

### **TIME**

Classes start at **0800 hours** unless otherwise noted. Some classes may be conducted in the evening hours, as required. Any change of starting time will be noted in the electronic notification sent prior to the class.

### **REGISTRATION**

Deadlines for registration are listed with each course. After the deadline is reached, the staff reserves the right to cancel courses that are under-enrolled and/or fill classes on a first-come first-served basis.

1. Interested members should complete a Request to Attend Specialized Training Form and submit it to their supervisor (see attachment at the end of this catalog).
2. If the supervisor endorses the request, the supervisor will forward the request to the division/precinct/unit training coordinator.
3. The training coordinator will forward all requests to the Training Section/Specialized Training Team. The approved list of participants will indicate the priority for attendance. An email notification will be sent shortly after the deadline for the class announcing those scheduled. Any openings left in the class after the deadline will be filled on a first-come first-served basis.

### **WHO CAN ATTEND**

Programs are open to all full-duty Department members, sworn or non-sworn, with a work-related need for the specific training requested. All forms are available from the member's training coordinator.

## **ATTENDANCE**

We expect participants to attend all portions of a class. If a member misses in excess of 10% of a course, he/she will not be certified for successful completion. **Supervisors should avoid scheduling officers to attend on court days.**

In cases of illness on a scheduled training day, the participant **MUST** notify both the Specialized Training Team 410-887-7380 and their regular assignment. Commanders will be notified when personnel fail to report for scheduled training.

## **TELEPHONES**

Cell phones are to be turned off or put on silent mode while in the classroom. If this cannot be done, leave them at home or in your vehicle. Sending or receiving text messages during classroom instruction will not be tolerated. Violation of this policy could result in administrative action and/or the removal from the training program.

## **DRESS CODE**

The dress code for the various specialized programs will be professional casual. No jeans, shorts, tank tops, hats, questionable language/graphics/symbols on garments, etc. Some programs may require other dress due to the nature of the training. Information relating to dress requirements will be posted in an email.

Members are reminded that while attending any training at the Training Section, whether in uniform or professional casual clothing, the Department's tattoo policy is still in effect, (Refer to the Administrative Manual, Article 1, Appearance and Grooming Standards).

## **TESTING**

Generally, specialized training will involve either a written, oral, or practical exam. A minimum score of 70% is required on all written tests unless otherwise noted in a specific class. Practical exams will be graded on a pass/fail basis.

## **IMPORTANT NOTE**

This catalog was prepared in the fall of 2019 and may not reflect all of the specialized training that may be available through the Department. Other training may be conducted by:

1. Our own Agency
2. Other agencies offering schools (e.g., Maryland State Police, Maryland Transportation Authority Police, Maryland Police and Correctional Training Commissions, Montgomery County Police Department , Prince George's County Police Department, etc.).
3. Other courses that we may develop will be announced by an email message.



## **SPECIALIZED TRAINING 2020**

### **ANIMAL ABUSE INVESTIGATION SEMINAR**

Topics covered will include an overview of animal abuse including the indicators to look for along with investigating and prosecuting this type of case. Instructors for this course include April Doherty (Paralegal, Felony Review Unit and Animal Abuse Unit) and Adam Lippe (ASA, Baltimore County).

Dates: April 17, 2020  
Request Deadline: February 15, 2020  
Location: Training Section

### **BELOW 100 SEMINAR**

Below 100's goal is to identify the leading causes and current trends in preventable line of duty deaths and injuries. The five tenets will be discussed: Wear your belt, Wear your vest, Watch your speed, WIN (What's Important Now), and Remember - Complacency Kills!

Dates: September 9, 2020  
Request Deadline: July 15, 2020  
Location: Training Section

### **CHILD ABDUCTION RESPONSE PLANNING SEMINAR**

This seminar will provide the information necessary to develop a plan of response to a child abduction. Within U.S. Law Enforcement there is no crisis more urgent than a missing child and the inherent threat to the child's life. Child abductions are of critical importance, requiring timely response and appropriate application of all available resources. This course is being taught by experienced FBI agents assigned to the Behavioral Analysis and Child Abduction Rapid Deployment Teams.

Date: May 20-21, 2020  
Request Deadline: March 15, 2020  
Location: Training Section

## **CHILD ABUSE AND EXPLOITATION SEMINAR**

This seminar uses experts to explore the problem of child physical and sexual abuse. Topics will include investigative techniques, interviewing children, interrogating the perpetrator, behavioral analysis and offender treatment. Case studies will be provided and experts will speak on the impact these crimes have on the victims and their families. Federal and local prosecutors will discuss recent changes to laws related to their prosecution of these cases.

Dates: September 28-October 2, 2020  
Request Deadline: July 15, 2020  
Location: Training Section

## **COURTROOM TESTIMONY SEMINAR**

This course will help officers become more familiar and comfortable with testifying in court. This class is applicable to testimony in serious traffic cases to testimony in felony cases. Students will also learn from defense attorneys, who will point out what not to do when testifying. Students will participate in a mock trial to emphasize training points. Assistant State's Attorneys for Baltimore County will also present.

Dates: January 21-22, 2020  
Request Deadline: December 15, 2019  
Location: Training Section

Dates: November 9-10, 2020  
Request Deadline: September 15, 2020  
Location: Training Section

## **CRIMINAL INTELLIGENCE SEMINAR**

This week-long seminar will update attendees on current trends and information regarding terrorist groups, hate groups, motorcycle gangs and other criminal groups. Officer safety issues will be discussed pertaining to interaction with these groups and associated individuals. Instructors will also provide students with strategies that can assist with the identification of these groups and their members.

Dates: October 5-9, 2020  
Request Deadline: August 15, 2020  
Location: Training Section

## **CRIMINAL INVESTIGATION SEMINAR**

This five-day seminar is designed for officers with an interest in developing stronger investigative skills or for those officers newly assigned to an investigative unit. Topics offered address numerous aspects of investigative techniques including search warrant affidavits, the proper use of informants, investigative resources, and various related investigative topics. One day of the school will be dedicated to techniques in interview and interrogations coupled with analytical investigations. Another day will cover numerous concepts and techniques involved with surveillance and coordination issues involved in raid planning. During the week, the class will be broken down into teams and given an investigative scenario to examine. The seminar will also involve an off-campus interactive surveillance scenario.

All information gained during the surveillance and the investigative scenario will assist the teams in writing a search warrant pertaining to the target of their investigation. Search warrants written will be reviewed, and the seminar will conclude with each group's investigation and search warrant being discussed.

**\*\*\*Note: This seminar is limited to 30 Baltimore County Police Officers\*\*\***

Date: September 21-25, 2020  
Request Deadline: July 15, 2020  
Location: Training Section

## **DE-ESCALATION AND CONFLICT RESOLUTION THROUGH CRISIS INTERVENTION TRAINING**

This five-day course uses a nationally recognized model which includes topics on de-escalation skills. The class further cultivates the officer's knowledge in areas such as behavioral health, crisis intervention, substance abuse, self-aid after a traumatic incident, and interaction with specialized populations. The knowledge and skills gained will give officers additional resources to use when encountering individuals struggling with a crisis exacerbated by these fundamental issues. The training is interactive and will incorporate outside providers, speakers, and practical exercises resulting in an integrated training experience. At the conclusion of the training, attendees will be certified in Behavioral Health First Aid as well as Crisis Intervention Techniques.

Date: March 16-20, 2020  
Request Deadline: January 15, 2020  
Location: Training Section

Date: October 26-30, 2020  
Request Deadline: August 15, 2020  
Location: Training Section

## **DESK OFFICER SEMINAR**

The class will provide attendees with a working knowledge of the responsibilities of a desk officer. Databases and record checks will be reviewed along with procedures for a variety of desk positions.

Dates: September 3, 2020  
Request Deadline: July 15, 2020  
Location: Training Section

## **DOMESTIC TERRORISM SEMINAR**

**New for 2020.** While there are many potential definitions of domestic terrorism, it is largely defined as terrorism in which the perpetrator targets his/her own country. Our nation has seen an increase of attacks from those who carry out crimes based on their ideological beliefs. Baltimore County officers have also confronted individuals with violent extremist ideologies and charged them appropriately.

This program will discuss the history of the sovereign citizens, militia extremists, racially motivated violent extremists and anti-government/anti-authority extremists. Students will learn to recognize these groups and their ideologies as well as the signs and symbols they use. Officer safety and other awareness issues will also be examined.

Dates: October 14, 2020  
Request Deadline: August 15, 2020  
Location: Training Section

## **DYNAMICS OF DOMESTIC VIOLENCE AND VICTIMIZATION**

This training will focus on the dynamics of domestic violence enabling law enforcement to understand the scope of the problem and how to properly respond to domestic violence situations. The training will discuss various aspects of domestic violence and investigating such cases. The topics that will be covered include interviewing in domestic violence cases, facts and misconceptions about domestic violence, characteristics of an abuser, characteristics of a victim, the cycle of violence, warrantless arrest, protection orders, and the Lethality Assessment Program. We also will learn how to investigate strangulation cases and see the new light source that is currently being piloted by our agency.

An essential component of providing law enforcement services is ensuring that victims and witnesses are treated with compassion, fairness, and dignity. The reality is that almost all citizens, at some time in their lives, will be touched by crime. The manner in which law enforcement responds to the victim will affect the victim's immediate and long-term ability to deal with the situation and the victim's willingness to cooperate and assist in prosecution. By focusing on the ripple effect that crime creates on the community, we will enhance the image of our Department and the constant changing needs of victims, witnesses, and the entire community.

This workshop/training will benefit first-line supervisors and first-line responders including officers and investigators. We will discuss aspects of victimization along with the dynamics of domestic violence.

Dates: May 5-6, 2020  
Request Deadline: March 15, 2020  
Location: Training Section

## **EFFECTS OF A CRITICAL INCIDENT ON LAW ENFORCEMENT OFFICERS**

This course will cover the effects of a critical incident on an officer. This class is open to all law enforcement officers and will cover the emotional aftermath of a critical incident from post incident through to the officer's return to duty. This course will include an open forum/class discussion.

Dates: November 12, 2020  
Request Deadline: September 15, 2020  
Location: Training Section

### **FIREARMS INVESTIGATION SEMINAR**

This seminar will provide attendees with Maryland firearm laws. It includes information on prohibited persons, pattern evidence, ballistics, and NIBIN. Officers will learn how the Maryland Gun Center can assist them. Case studies will be presented.

Dates: To Be Announced  
Request Deadline: To Be Announced  
Location: Training Section

### **FORENSIC SCIENCE SEMINAR**

This three-day seminar is designed for officers who wish to enhance their knowledge and skills in the area of forensic science. Topics covered include DNA evidence, death investigations, computer forensics, latent prints, blood spatter, firearms/ballistics, trace, forensic sketching, and photography. This school will benefit both patrol officers as well as detectives on how to use forensic evidence during investigations.

Date: April 14-16, 2020  
Request Deadline: February 15, 2020  
Location: Training Section

### **FRAUD INVESTIGATION SEMINAR**

The class will provide attendees with the information needed to conduct an investigation involving the various forms of fraud. Topics will include information on identifying the various forms of fraud and provide attendees with the resources to properly investigate these types of cases. The student will also be provided with the information needed to determine if a credit card, document, or ID is fraudulent. Upon completion of the class, the learner will also be able to write a search and seizure warrant for fraud-related crimes and identify items of evidentiary value.

Dates: February 25-26, 2020  
Request Deadline: December 15, 2019  
Location: Training Section

### **HOMELAND SECURITY SEMINAR**

This course will discuss the history of terrorist attacks on the U.S. from both overseas and internally. This class will include a detailed examination of possible indicators of preparatory conduct including behavioral patterns and an update on current terrorist threats. A comprehensive assessment of the Delmarva area will also be analyzed.

Dates: February 13, 2020  
Request Deadline: December 15, 2019  
Location: Training Section

### **IMPACTS OF SOCIAL MEDIA SEMINAR**

This course will give officers an overview of the Internet including popular websites, apps, and online gaming with an in-depth review of the effects of social media on juveniles, young adults, and adults including exposure to extreme violence or sexual content, predators, and cyberbullying.

Dates: November 4, 2020  
Request Deadline: September 15, 2020  
Location: Training Section

### **INTERVIEW AND INTERROGATION SEMINAR**

This two-day seminar is designed for officers who wish to enhance their interviewing techniques with victims, witnesses, and suspects. Topics covered include investigative elements of verbal and nonverbal communication, the interview setting, and the development of successful interview skills.

Date: April 7-8, 2020  
Request Deadline: February 15, 2020  
Location: Training Section

## **LAW ENFORCEMENT OFFICERS KILLED AND ASSAULTED (LEOKA)**

This program provides information on the history and policy relating to the LEOKA program. The emphasis of the presentation will focus on the final companion study which was concluded in 2006 and resulted in a publication entitled "Violent Encounters." This study examines 40 incidents where police officers survived life-threatening attacks. Demographic and behavioral descriptors for the victim officers and the offenders were developed and will be presented. The findings and resulting training issues will be presented. FBI Agent Brian McAllister will be the presenter for this course.

Dates: September 1, 2020  
Request Deadline: July 15, 2020  
Location: Training Section

## **LAW ENFORCEMENT'S RESPONSE TO HUMAN TRAFFICKING**

Human trafficking is a growing phenomenon at home and abroad. It is more lucrative than selling drugs as drugs can only be sold once but a human can be sold over and over again. The key to fighting human trafficking is law enforcement. The first step is to understand what it is and the second is to recognize it for what it is -- modern-day slavery. This training will heighten awareness and enable law enforcement to detect the crime of human trafficking. Topics discussed will include how to identify trafficking victims, investigate human trafficking cases, understand the mindset of a trafficking victim and communicate effectively with victims and to detect perpetrators. This workshop/training will benefit first-line responders including traffic officers and investigators.

Dates: May 14, 2020  
Request Deadline: March 15, 2020  
Location: Training Section



## **OFFICER-IN-CHARGE / FIELD TRAINING OFFICER SCHOOL**

This is a 35 hour MPCTC certified course requiring a passing grade of 70%. Students successfully completing the school will be certified field training officers and eligible to perform in an acting supervisor capacity.

The class is designed for officers who aspire to enter into a supervisory role. Topics include desired traits and characteristics of a supervisor, communication skills, administrative duties, administrative procedures, Incident Command, and operational responsibilities.

Additional mandated topics include law updates, dealing with marginal employees, fair practice issues, completing basic evaluations, liability issues, and adult learning concepts.

Dates: TBD  
Request  
Location: Training Section

Dates: TBD  
Request  
Location: Training Section

## **POLICE MOUNTAIN BIKE SCHOOL**

This advanced rider training will teach you how a mountain bike can be used in the course of an officer's daily duties. The curriculum will cover basic bicycle maintenance and safety tips prior to riding.

You must pass a skills module that includes cone courses, riding down stairs, carrying the bicycle upstairs, curb pops, and emergency breaking. There will be a 15-mile ride on day 2 and 27-mile ride on day 3. This is an MPTSC-certified course, not an IPMBA course.

Prerequisites:

- You must bring an **operating police mountain bike** from your precinct/agency.
- You must have a **bicycle helmet and eye protection**. Gloves are optional.
- You must be in average physical condition, as there are two long rides associated with this class.

***This is an advanced course that involves precision skills, maneuvering, complex performance ability, and endurance. The program includes long rides, defensive tactics, off-road terrain and descending stairs. This class does not teach you how to ride a bicycle.***

Dates: To Be Announced  
Request Deadline: To Be Announced  
Location: Training Section

## **SEARCH AND SEIZURE SEMINAR**

This two-day seminar will provide an in-depth discussion and class interaction regarding the Fourth Amendment as it relates to search and seizure. Case law will be discussed as it relates to the elements of search and seizure. Admissibility principles will be discussed as well. Search warrant development and content will be examined.

Dates: October 20-21, 2020  
Request Deadline: August 15, 2020  
Location: Training Section

## **STREET-LEVEL NARCOTICS SEMINAR**

This course is designed for officers who have an interest in developing the skills needed for conducting narcotics investigations. Topics covered during this training will give the students a better understanding of the investigative techniques utilized by narcotics investigators and the progression of a narcotics investigation from the initial complaint to its conclusion. This training will contain classroom instruction and hands-on, scenario-based exercises.

**This training is a good introduction for students wishing to pursue a possible assignment within the Vice/Narcotics Section.**

Dates: November 17-19, 2020  
Request Deadline: September 15, 2020  
Location: Training Section

## **SURVEILLANCE SEMINAR**

Students will learn the purpose and types of surveillance, various surveillance techniques, and the importance of clear and concise field notes. Definitions, types and levels of surveillance, preparation, preoperational planning, effective communication, and officer safety will also be discussed.

Dates: April 28-29, 2020  
Request Deadline: February 15, 2020  
Location: Training Section

## **VIOLENT CRIMES SEMINAR**

The class will provide attendees with the knowledge of laws for the prosecution of violent felonies both locally and federally as well as case studies.

Dates: February 11, 2020

Request Deadline: December 15, 2019

Location: Training Section

## **DEPARTMENTAL PHYSICAL TRAINING TEST**

The Department is implementing a volunteer fitness program. Participation in the Department's Fitness Program is voluntary. Members who pass the examination will be issued a Fitness Award pin which may be displayed on the uniform. Members are required to pass the exam annually. The testing will consist of the following exercises: Sit-ups, push-ups, and a 1.5-mile run.

### **Fitness Examination:**

#### **SIT-UP MINIMUMS**

Ages	Male	Female
21 – 29	38	32
30 – 39	35	25
40 – 49	29	20
50 – 59	24	14
60 and Above	20	10

#### **PUSH-UP MINIMUMS**

Ages	Male	Female
21 – 29	42	22
30 – 39	32	19
40 – 49	26	15
50 – 59	21	12
60 and Above	16	10

#### **1.5 MILE RUN MINIMUMS**

Ages	Male	Female
21 – 29	12:50	15:26
30 – 39	13:36	15:57
40 – 49	14:29	17:11
50 – 59	15:26	18:30
60 and Above	17:00	19:10

The fitness evaluations will be conducted at the Community College of Baltimore County, Dundalk Campus on the listed dates:

**Please arrive 15 minutes before the designated time.**

Physical Training test dates for 2020:

Thursday, May 7, 2020, at 1300 hours

Thursday, May 14, 2020, at 2200 hours

Thursday, September 24, 2020, at 1300 hours

## **TRAFFIC SAFETY AND ENFORCEMENT**

All traffic classes are coordinated and administered through the Traffic Training Team, and training coordinators should forward all traffic-related requests to the Team. Any traffic-related questions can be answered by contacting Officers Frank Enko or Jason Keller.

### **ADVANCED ROADSIDE IMPAIRED DRIVING ENFORCEMENT**

This two-day course is intended to bridge the gap between the SFST and DRE courses. You will learn how to observe, identify and articulate the signs of impairment related to drugs, alcohol, or a combination of both.

You will be given an overview of the seven drug categories and the physiological effects these drugs have on the human body. In addition, you will learn about medical conditions and other situations that can produce similar signs of impairment. The role of eye examinations in disclosing the possibility of drug impairment and suggesting the possible category or categories of drugs being used will be discussed.

You will receive the latest updates in Standardized Field Sobriety Testing and the legal issues associated with impaired driving.

Topics include:

- The concept of “drugs” in the context of DWI enforcement
- The role of eye examinations in disclosing the possibility of impairment
- Identification of the major categories of drugs
- The observable effects of each of the seven major categories of drugs
- The physiological effects likely to result from various combinations of drugs

**Note:** This training will NOT qualify an officer to serve as a Drug Recognition Expert.

**Prerequisite:** Officers requesting to attend this program **MUST** have successfully completed a Standardized Field Sobriety Testing (SFST) course.

Dates: February 24-25, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: January 1, 2020

Dates: September 28-29, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: July 15, 2020

Dates: June 10-11, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: April 15, 2020

Dates: November 9-10, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: September 15, 2020

## **ADVANCED TRAFFIC ENFORCEMENT FOR THE PATROL OFFICER**

This two-day course will focus on all aspects of highway safety and traffic enforcement. The reduction of traffic crashes and fatalities begins by developing a highway safety culture. This curriculum will provide the student a better understanding of the larger science behind roadway safety, including the 4-E's of highway safety.

The increased enforcement of speed laws, seatbelt usage, and impaired driving has an effect on highway safety and in many cases leads to the detection of a more serious criminal offense. A firm understanding of the transportation article and its proper application to highway safety will assist with the patrol officer's enforcement efforts.

As law enforcement officers, we must all be vigilant during interactions with drivers in order to can detect signs of criminal activity and impaired driving along with keeping officer and motorist safety at the forefront. This course will provide techniques that every officer can use during any type of enforcement initiative.

Topics include:

- Developing a highway safety culture
- Legal updates
- The Maryland Transportation Article
- Effective traffic enforcement strategies
- Marijuana and drug-impaired driving
- Officer safety strategies
- Investigating, documenting, and preparing cases for prosecution

Dates: March 4-5, 2020

Location: Training Section

Enrollment: 35

Request Deadline: January 15, 2020

## **BIOMECHANICS FOR THE CRASH INVESTIGATOR**

This course will teach you how to recognize and interpret traffic crash evidence as it relates to occupant seating positions. You will be shown how to determine occupant movement from the crash damage and the subsequent injuries that resulted. You will learn how to determine occupant seating positions and safety belt usage, and we will examine the significance of airbag and other restraint deployments.

You will learn how to read the medical records that can be obtained with a warrant as well as autopsy reports of the injuries sustained by the vehicle's occupants, in order to understand how they relate to the investigation. When correlated with vehicle damage, these reports can provide further evidence of occupant positions and movement.

Actual crashes will be used as case studies to allow students to put the information learned into practice. The course is designed for traffic crash investigators who have a good working knowledge of the techniques and applications of formulas taught in advanced crash investigation courses.

Topics include:

- Calculation of principal direction of force
- Occupant movement
- Types of injury - contact and non-contact
- Injury forces
- Vehicle interior examination
- Injury terminology
- Occupant protection systems
- Reading medical and autopsy records
- Calculation of  $\Delta V$

Dates: August 10-14, 2020

Location: Prince George's County Police Department SOD

Enrollment: 15

Request Deadline: June 15, 2020

## **CANNABIS 101: AN OFFICER'S GUIDE TO MARIJUANA ENFORCEMENT**

New for 2020, this course will focus on the emerging trends of cannabis use and how to apply current drug laws to marijuana investigations. The confusing aspects of Maryland's laws will be discussed as they relate to the use and possession of cannabis. Probable cause searches and searches incident to arrest will be discussed in depth, and the latest case law will be thoroughly dissected.

The types of cannabis, including synthetics and edibles, will be examined. We will provide you with an overview of cannabis physiology, administration routes, duration of effects, and the best practices to use when encountering a suspect under the influence of cannabis.

Topics include:

- New potent forms of marijuana including oils and edibles
- Criminal vs. civil offenses
- Searches of vehicles and persons
- Physiology of cannabis
- New and emerging cannabis trends
- Investigating, documenting and preparing cases for prosecution

Dates: March 25, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: January 15, 2020

Dates: June 17, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: April 15, 2020

Dates: October 15, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: August 15, 2020



## **DIGITAL PHOTOGRAPHY FOR THE CRASH/CRIME SCENE INVESTIGATOR**

Photography is invaluable in securing short-term evidence at the traffic or crime scene. Photographs lend credibility to the investigator's report, and their use in court proceedings is essential.

Since the crash/crime scene affords little opportunity for investigators to consult manuals on evidence presentation or to leisurely take clear, identifiable photographs essential for their investigation, this course will teach the student how to properly document a crash/crime scene using digital photography.

During this redesigned course, students will gain a thorough working knowledge of their cameras' component parts and accessories and will participate in hands-on exercises by photographing crash/crime scenes and wrecked vehicles. The legal guidelines to be considered in the use of photography will be explained. Students will also have the opportunity to see new equipment and hear about future technical advances in this field.

Topics include:

- Use of digital cameras
- Close-up documentation
- Lighting conditions
- Night, inclement weather, and flash photography
- Photographing vehicle damage
- Photographing human body injury
- Use of other digital photography equipment
- Light painting

Dates: April 1-3, 2020  
Time: 1400 - 2200 hrs.  
Location: Training Section  
Enrollment: 16  
Request Deadline: February 15, 2020

Dates: September 9-11, 2020  
Time: 1400 - 2200 hrs.  
Location: Training Section  
Enrollment: 16  
Request Deadline: July 15, 2020

## **DRUG RECOGNITION EXPERT PROGRAM**

The training relies heavily on the Standardized Field Sobriety Tests, which provide the foundation for the DRE Program. Once trained and certified, DREs become highly effective officers skilled in the detection and identification of persons impaired by alcohol and/or drugs. DREs are trained to conduct a systematic and standardized 12-step evaluation consisting of physical, mental, and medical components.

This training program is for those officers who have an extreme interest in the area of alcohol and drug-impaired driving. The school is sponsored by the National Highway Traffic Safety Administration and hosted by the Traffic Training Team.

Training is broken into three phases: classroom, certification, and final knowledge exam. The classroom phase consists of nine days of classroom training, all of which is mandatory. The certification phase immediately follows the classroom training. Certification training is scheduled over a three-week period. Students should expect to attend at least one week of certification training. The final knowledge examination is an all-encompassing test, and attendance is mandatory in order to be certified as a DRE.

Officers interested should be willing to dedicate a large amount of their time during the classroom and certification phases. Seating is limited, and officers interested should request to attend through their training coordinators. An application will then be forwarded to them from the Agency DRE Coordinator.

Topics include:

- The involvement of drugs in impaired driving incidents
- The seven drug categories and their effects
- How to administer the psychophysical and physiological evaluations used in the drug evaluation and classification procedures
- Preparing a narrative drug influence evaluation report
- Procedures for testifying in typical drug evaluation and classification cases
- Injuries or illnesses that produce similar signs to alcohol/drug impairment
- Effects of polydrug use
- Drug use and the human body

Prerequisite: Successful completion of SFST School and **approval by commanding officer.**

Please note the course times.

Dates:

Classroom Phase: April 13-23, 2020 (1000-1800 hours)

Certification Phase: April 27-May 1, May 4-8 or

May 11-15, 2020 (1400-2200 hours)

Final Knowledge Exam: May 26, 2020 (0900-1700 hours)

Location: Training Section

Enrollment: 25

Request Deadline: February 15, 2020

## **EVENT DATA RECORDER (EDR) RETRIEVAL AND IMAGING**

Extraction of data stored in a crashed vehicle's control module can provide valuable information and support a reconstructionist's investigation. This comprehensive 40-hour course will teach the student all the latest advancements in EDR technology and expose them to the systems currently available for collecting data from systems in both standard and commercial motor vehicles.

The nomenclature associated with accelerometer data and the history of its development will be discussed. The student will learn the various techniques used to power up an EDR and how to remove the unit from a damaged vehicle. As part of this training, the reconstructionist will be shown how to retrieve a wealth of information such as vehicle speed, engine speed, throttle percentage, airbag deployment command information and more, following the vehicle manufacturer's recommended practices.

Topics include:

- History of stored accelerometer data
- Passenger vehicle data
- Commercial motor vehicle data
- EDR extraction techniques
- Retrieving and storing data
- Field inspection

**Prerequisite:** Students must have successfully passed a Level III Crash Reconstruction course to be eligible to attend.

Dates: June 15-19, 2020  
Location: Training Section  
Enrollment: 25  
Request Deadline: April 15, 2020

## **LEADING EFFECTIVE TRAFFIC ENFORCEMENT PROGRAMS (LETEP)**

There are numerous strategies and infrastructure improvements that can reduce crash fatalities and serious injuries. However, to have a real impact on crash rates, strong communication is necessary between law enforcement, who see firsthand the consequences of severe crashes, and engineers, who know the science behind efforts to reduce the worst crashes.

This course will train officers in basic engineering concepts to effectively become another set of eyes to inform of infrastructure improvements and crash reduction strategies. LETEP also trains officers and leadership how to think beyond the traffic ticket. The core of the curriculum is about encouraging law enforcement to go beyond traditional police work and ask why and to consider how and if their work is having an impact on reducing serious crashes.

The curriculum is intended to provide police officers a better understanding of the larger science behind highway safety, including the 4E's. It is an opportunity to begin the discussion on collaboration between engineers and law enforcement to improve highway safety.

Topics Include:

- Basic engineering topics
- Scientific principles of highway use and construction
- Overview of the 4-E (Enforcement, Engineering, Education, EMS) concept
- Leadership roles of the traffic officer and supervisor
- The science behind behavioral traffic safety countermeasures
- Implementing a traffic safety program
- Best practices when implementing a traffic safety program from a leadership perspective
- Practical exercises to implement community traffic safety program

Dates: March 16-19, 2020

Location: Training Section

Enrollment: 20

Request Deadline: January 15, 2020

## **LEVEL I (AT-SCENE) CRASH INVESTIGATION SCHOOL**

This course will arm the student with the necessary skills to conduct a thorough traffic crash investigation and properly document findings for courtroom presentation. The course is taught by experienced crash reconstructionists and is designed for the patrol or traffic officer with an interest in investigating motor vehicle crashes.

The student will be shown the proper procedures for measuring, scale diagramming, and photographing in order to record physical evidence and essential facts available only at the crash scene. You will learn the fundamentals of mathematics, physics, and engineering as they pertain to crash investigations and the proper mathematical equations to apply for the type of crash being investigated. Finally, you will learn to analyze the information to determine what happened before, during, and after the collision.

This is the first level of crash investigation training and will include numerous practical exercises. *Students must bring a drafting compass and note-taking materials with them. This is a two-week school.*

Topics include:

- Physical evidence from the roadway
- Physical evidence from the vehicle
- The human element and occupant kinematics
- Mathematical principles and equations
- Skid marks and vehicle speeds
- Crash scene photography
- Traffic templates
- Measuring and scale diagramming
- Driver and witness interviews

Dates: February 3-14, 2020 (two weeks)

Location: Training Section

Enrollment: 30

Request Deadline: December 15, 2019

Dates: September 14-25, 2020 (two weeks)

Location: Training Section

Enrollment: 30

Request Deadline: July 15, 2020

## **LEVEL II (ADVANCED) CRASH INVESTIGATION SCHOOL**

Building upon the theories and techniques learned in the Level I Crash Investigation course, this class will delve into the advanced concepts of traffic crash investigations.

More complex vehicle dynamics like acceleration/deceleration, factor, rate, and airborne situations will be explored. You will learn to estimate speeds from falls, vaults, and flips, the calculation of kinetic energy, and linear momentum. You will also learn to evaluate vehicle lamps, tires, and damage to help determine vehicle behaviors during the collision.

This school will be taught by experienced Crash Reconstructionists and is aimed at patrol and traffic officers wishing to expand their traffic crash investigation skills. This is the second step of three toward becoming a Crash Reconstructionist.

This is a two-week school.

**Prerequisite:** Successful completion of Level I (At-Scene) Crash Investigation School.

Topics include:

- Speed estimates from kinetic energy, skid marks, scuffmarks, and airborne situations
- Vehicle dynamics and motion
- Time, distance, and motion equations
- Linear and 360-degree momentum equations
- Center of mass calculations
- Vehicle lamp examinations
- Pedestrian crash investigation

Dates: April 20-May 1, 2020 (two weeks)

Location: Montgomery County Public Safety Training Academy

Enrollment: 35

Request Deadline: February 15, 2020

Dates: November 30-December 11, 2020 (two weeks)

Location: Training Section

Enrollment: 35

Request Deadline: October 15, 2020

### **LEVEL III CRASH RECONSTRUCTION SCHOOL**

This course builds upon the concepts and principles learned in the At-Scene and Advanced Crash Investigation courses by assisting you further in understanding vehicle dynamics. You will take part in a more intense study of time/distance calculations, angular momentum, and impact speed calculations using momentum equations.

This two-week class will be taught by experienced reconstructionists from the Maryland Crash Reconstruction Committee (MCRC). This class will involve numerous classroom and field practical exercises to give you practical experience in conducting full reconstruction of a crash.

Topics include:

- Derivation and origin of the commonly used speed formulas
- Speed of vehicles at impact using linear and angular momentum
- Performance of vehicles in a collision using Newton's three laws of motion
- Commercial vehicle and motorcycle dynamics in collisions
- The determination of direction of travel, initial contact, and position of vehicles on the roadway
- Overview of the Event Data Recorder

**Prerequisite:** Successful completion of Level I and Level II Crash Investigation Schools.

Dates: June 1-12, 2020

Location: Prince George's County Police Department SOD

Enrollment: 30

Request Deadline: April 15, 2020

## **MOTORCYCLE CRASH RECONSTRUCTION SCHOOL**

This course is designed for experienced Crash Reconstructionists who have a good working knowledge of the techniques and applications of formulas taught in reconstruction courses and wish to build upon that foundation with more advanced mathematical formulas used to analyze motorcycle crashes.

Field tests will be conducted showing a variety of motorcycle skids, accelerations, and slide-to-stop drag factors. You will learn how to photograph skids and examine the subsequent effects that skids have on tires and surfaces.

Topics include:

- Analyzing and interpreting the motorcycle crash scene
- Determining acceleration and deceleration characteristics of the motorcycle
- Instability and handling characteristics of motorcycles
- Interpreting the operator factor
- Reviewing motorcycle tires, helmets, and other equipment

**Prerequisite:** Students must have successfully passed the Level III Crash Reconstruction course.

Dates: May 11-15, 2020

Location: Training Section

Enrollment: 25

Request Deadline: March 15, 2020



## **NHTSA INSTRUCTOR DEVELOPMENT SCHOOL**

This intense five-day workshop focuses on effective presentation and teaching skills. The workshop's purpose is to help highway safety personnel and police professionals develop the knowledge and skills they need to serve more effectively as presenters, facilitators and instructors. The workshop focuses on the principles, techniques, and guidelines of effective presentation, instruction, and facilitation.

Attendees will improve their skills in applying the teaching/learning process, giving effective presentations and facilitating group processes. The course has many hands-on practical exercises and projects that will help the student become comfortable with public speaking.

*MPCTC Instructor Certification will be awarded upon successful completion of the course.*

Topics include:

- Concepts of adult learning
- Teaching/learning process
- The domains of learning
- Planning and organizing presentations
- Curriculum development
- Dealing with challenging classroom situations

Dates: March 9-13, 2020

Location: Training Section

Enrollment: 25

Request Deadline: January 15, 2020

Dates: October 19-23, 2020

Location: Training Section

Enrollment: 25

Request Deadline: August 15, 2020

## **PEDESTRIAN/BICYCLE CRASH RECONSTRUCTION**

Pedestrian and bicycle crashes are one of the most frequent types of injurious crashes in urban areas. Because of their unique nature, special techniques are required to investigate and reconstruct these incidents.

This course addresses the special dynamics involved in pedestrian and bicycle traffic crashes. From reaction times to victim injury analysis to environmental factors, the student will learn to recognize and interpret the evidence and correlate it with the collision sequence. In addition to classroom instruction, practical exercises and staged crash situations will be used to give the student hands-on experience.

Topics include:

- Pedestrian crash problems
- Pedestrian impact dynamics
- Types of data: objective, subjective and performance
- Collection of data
- Pedestrian conspicuity
- Reaction time/human factors
- Reconstruction techniques
- Bicycle collision analysis
- Hit-and-run investigation techniques

**Prerequisite:** Students must have successfully passed the Level III Crash Reconstruction course.

Dates: March 2-6, 2020  
Location: Prince George's County Police Department SOD  
Enrollment: 15  
Request Deadline: January 15, 2020

Dates: September 28-October 2, 2020  
Location: Training Section  
Enrollment: 25  
Request Deadline: July 15, 2020

## **RADAR/LIDAR OPERATOR SCHOOL**

This newly redesigned course will certify you in the use of radar (moving and stationary) and lidar for use in speed detection. You will learn the different scientific principles behind these devices and their proper application within the overall speed enforcement program.

In addition, we will cover the various aspects of equipment use such as testing and verification protocols, case law, health issues, and many other operational considerations.

Topics include:

- Scientific principles of radar/lidar operation
- History of radar/lidar
- Enforcement techniques
- The driving continuum and the need for traffic enforcement
- Operational considerations and officer safety
- Case law and administrative rules
- Courtroom presentation techniques

The last day of the school involves operational scenarios under the direction of the instructors. To that end, students must bring their respective precincts' radar and lidar devices and cars to which they are assigned. They must also be in uniform, with all equipment necessary to act in an enforcement capacity.

Dates: January 21-23, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: December 10, 2019

Dates: May 27-29, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: March 15, 2020

Dates: June 22-24, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: April 15, 2020

Dates: August 31-September 2, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: June 15, 2020

## **STANDARDIZED FIELD SOBRIETY TESTING INSTRUCTOR SCHOOL**

This week-long school will certify the student to teach the Standardized Field Sobriety Testing (SFST) curriculum. This school will prepare law enforcement professionals to effectively administer and instruct in the SFST training program. The importance of adult learning principles, motivational techniques, effective questioning techniques and the development and use of training aids are some of the topics that will be presented.

Topics include:

- Basic instructor techniques
- Practice teaching
- Overview of the SFST curriculum
- Principles of public speaking
- Guidelines for conducting alcohol workshops
- Four-step teaching/learning process

**Prerequisite:** Officers requesting to attend this program **MUST** have successfully completed Standardized Field Sobriety Test training and have one year of experience conducting the SFST battery.

Dates: January 27-31, 2020

Location: Training Section

Enrollment: 20

Request Deadline: December 10, 2019

## **STANDARDIZED FIELD SOBRIETY TESTING/PBT SCHOOL**

This course will teach the student how to skillfully recognize and properly evaluate impaired driving suspects, from the initial observation of the vehicle to the arrest and processing of the suspect.

This course will certify the student in the Standardized Field Sobriety Test battery (Horizontal Gaze Nystagmus, Walk and Turn, and One-Leg Stand) as developed by the National Highway Traffic Safety Administration and the use of the Preliminary Breath Testing (PBT) instrument.

The course will also cover enforcement strategies and issues surrounding Miranda and Implied Consent. In addition, you will learn how to properly document your observations for courtroom presentation.

Topics include:

- DUI visual detection
- Legal aspects of DUI enforcement
- Phases of DUI detection
- Proper documentation techniques
- Maryland DUI law

Dates: June 1-5, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: April 15, 2020

Dates: November 2-6, 2020  
Location: Training Section  
Enrollment: 30  
Request Deadline: September 15, 2020

## **TRAFFIC CRASH RECONSTRUCTION UPDATE**

**New for 2020**, this course will provide you with the latest theories and methodologies of crash reconstruction and expand your knowledge of the principles of collision analysis.

Much more than “just a refresher” class, we will present topics that have previously received limited coverage as well as many new ones. We will review the mathematical equations that are used in conjunction with crash data to interpret how a collision occurred. Emphasis will be placed upon skid characteristics, spin analysis, critical speed yaw analysis, and friction. The concepts of time-distance, uniform circular motion, pole impacts, conservation of linear momentum, and using simultaneous equations to solve in-line collisions are just a few of the topics that will be covered.

As part of the course, students will be required to complete several in-class projects and a comprehensive, multi-disciplinary project designed to reinforce the class material. ACTAR candidates will also find the information presented to be it beneficial.

### **Topics include:**

- Geometry, trigonometry, and selected mathematical topics
- Dynamics and Newton's Laws of Motion
- Skid analysis and testing
- Critical speed yaw analysis
- Time-distance analysis
- Concepts in rotational mechanics
- Pole and narrow object impacts
- Conservation of linear momentum
- Fundamentals of rollover crash reconstruction
- Uniform projectile motion and airborne speed analysis

**Prerequisite:** Students must have successfully passed a Level III Crash Reconstruction course to be eligible to attend.

Dates: March 16-20, 2020

Location: Training Section

Enrollment: 30

Request Deadline: January 15, 2020

## **SUPERVISION TOPICS**

### **FIRST LINE SUPERVISOR TRAINING PROGRAM**

This is required training for newly promoted or potential corporals. It meets the requirements of the Maryland Police Training and Standards Commissions and CALEA's mandated supervisory training program. The Training Section will notify personnel required to attend this program.

Dates: September 14-18, 2020

Location: Training Academy

Enrollment: Those Required

Request Deadline: N/A

### **ENHANCED SUPERVISION TRAINING PROGRAM**

This training is for newly promoted sergeants and is intended to expand upon topics covered in the First Line Supervisors Seminar. It will cover practical problems encountered, counseling difficult employees, motivation, leadership, and team building. Personnel required to attend this program will be notified by the Training Section. This program meets the mandatory training requirements of CALEA.

Dates: April 20-24, 2020

Location: Training Academy

Enrollment: Those Required

Request Deadline: N/A

### **NEW ADMINISTRATOR SCHOOL**

This is required training for potential and newly promoted lieutenants. It meets the requirements of the Maryland Police Training and Standards Commissions and CALEA for administrator training. The Training Section will notify personnel who are to attend this program.

Dates: March 23-27, 2020

Location: Training Academy

Enrollment: Those Required

Request Deadline: N/A

## **2020 N.C.I.C. CLASS SCHEDULE**

### **0730 START TIME**

January 7	February 4	March 5	April 2	May 5	June 2
January 10	February 7	March 6	April 3	May 7	June 4
January 14	February 11	March 10	April 7	May 12	June 9
January 17	February 13	March 13	April 21	May 14	June 16
January 21	February 14	March 17	April 24	May 19	June 17
January 28	February 18	March 20	April 28	May 21	June 23
	February 20	March 24	April 30	May 26	June 24
	February 21	March 31		May 28	June 25

July 14	August 4	September 1	October 6	November 3	December 1
July 15	August 5	September 3	October 13	November 10	December 2
July 16	August 6	September 8	October 16	November 12	December 3
July 21	August 11	September 15	October 20	November 17	December 8
July 22	August 12	September 22	October 23	November 19	December 9
July 23	August 13	September 29	October 27		December 10
July 28	August 18		October 30		December 15
July 29	August 19				December 16
July 30	August 20				December 17
	August 25				

**\*All dates are subject to changed based off of other scheduling needs and availability.**



## **RANGE/FIREARMS TRAINING**

### **FIREARMS INSTRUCTOR IN-SERVICE TRAINING**

This one-day course will serve to provide information and updates about the 2020 Firearms Training Programs.

All Certified Firearms Instructors (except those assigned to Tactical Section) will be expected to attend one of these sessions.\*

All MPTSC Firearms In-Service requirements will be addressed during these sessions.

**Date:** January 6, 2020

**Time:** 0730

**Location:** Range

**Equipment:** All Issued Duty Gear

**Uniform:** Uniform of the day

\*Schedule attendance through Abby Hom (x-2330)

**Date:** January 7, 2020

**Time:** 0730

**Location:** Range

**Equipment:** All Issued Duty Gear

**Uniform:** Uniform of the day

\*Schedule attendance through Abby Hom (x-2330)

## **PHASE I FIREARMS IN-SERVICE TRAINING**

This session of In-Service will provide students with several of the annual MPTSC required objectives.

Topics Include:

- Daylight Pistol Qualification
- Low Light Pistol Qualification
- Use of Force Policy
- Firearm Safety
- Range Safety
- Pistol Fundamentals and Stoppages
- Care Cleaning and Maintenance
- Shotgun Fundamentals
- Shotgun Qualification
- Recertification:
  - Taser: Conducted during Phase I In-Service, this two hour classroom session will provide current TASER-CEW operators with their annual re-certification. The training will occur at the completion of normal classroom activities. Taser operators should inform an instructor at the beginning of the training day of their need for Taser recertification.
  - Less Lethal (BMW): This is a **two-hour** class for requalification of those members who are certified to carry the less-lethal (BMW) shotgun. All certified members **must** attend one of these sessions during Phase II IST. At the beginning of a Phase II IST session, the certified operator will identify themselves as a BMW requalification during registration. At the completion of regular IST training, BMW requalification will be conducted.
  - Off-Duty Weapons

**Times:** 0730

**Location:** Range

**Equipment:** All Issued Duty Gear

**Uniform:** Uniform of the day

**Phase I Dates:**

<b><u>January:</u></b>	<b><u>February:</u></b>	<b><u>March:</u></b>	<b><u>April:</u></b>	<b><u>May:</u></b>	<b><u>June:</u></b>
01/08/2020	02/03/2020	03/09/2020	<i>RECRUITS</i>	05/04/2020	06/08/2020
01/09/2020	02/04/2020	03/10/2020		05/05/2020	06/09/2020
01/13/2020	02/05/2020	03/11/2020		05/06/2020	06/10/2020
01/14/2020	02/06/2020	03/12/2020		05/07/2020	06/11/2020
01/15/2020	02/10/2020	03/16/2020		05/11/2020	06/15/2020
01/16/2020	02/11/2020	03/17/2020		05/12/2020	06/16/2020
01/21/2020	02/12/2020	03/18/2020		05/13/2020	06/17/2020
01/22/2020	02/13/2020	03/19/2020		05/14/2020	06/18/2020
01/23/2020	02/18/2020	03/23/2020		<i>RECRUITS</i>	06/22/2020
01/27/2020	02/19/2020	03/24/2020			06/23/2020
01/28/2020	02/20/2020	03/25/2020			06/24/2020
01/29/2020	02/24/2020	03/26/2020			06/25/2020
01/30/2020	02/25/2020				
	02/26/2020				
	02/27/2020				

## **PHASE II FIREARMS IN-SERVICE TRAINING**

This session of In-Service will provide students with annual MPTSC required objectives.

### Topics Include:

- Annual Firearms Classroom
- Live Fire – Primary 30 rounds
- Judgmental Training:
  - Stoppage/Combat Shooting Practical
  - De-escalation
  - Force on Force
  - Combat Survival

**Times/Location:** 0730 Range

**Equipment:** All Issued Duty Gear

**Uniform:** Uniform of the day

### **Phase II Dates:**

<b><u>July:</u></b>	<b><u>August:</u></b>	<b><u>September:</u></b>	<b><u>October:</u></b>	<b><u>November:</u></b>	<b><u>December:</u></b>
07/06/2020	08/03/2020	09/01/2020	<i>RECRUITS</i>	11/02/2020	12/07/2020
07/07/2020	08/04/2020	09/02/2020		11/03/2020	12/08/2020
07/08/2020	08/05/2020	09/03/2020		11/04/2020	12/09/2020
07/09/2020	08/06/2020	09/08/2020		11/05/2020	12/10/2020
07/13/2020	08/10/2020	09/09/2020		<i>RECRUITS</i>	12/14/2020
07/14/2020	08/11/2020	09/10/2020			12/15/2020
07/15/2020	08/12/2020	09/14/2020			12/16/2020
07/16/2020	08/13/2020	09/15/2020			12/17/2020
07/20/2020	08/17/2020	09/16/2020			
07/21/2020	08/18/2020	09/17/2020			
07/22/2020	08/19/2020	09/21/2020			
07/23/2020	08/20/2020	09/22/2020			
07/27/2020	08/24/2020	09/23/2020			
07/28/2020	08/25/2020	09/24/2020			
07/29/2020	08/26/2020	09/28/2020			
07/30/2020	08/31/2020	09/29/2020			
		09/30/2020			

## **PATROL RIFLE REQUALIFICATION**

These sessions are for officers who are certified as Patrol Rifle Operators. It is mandatory that each officer attend one class during each phase. This **four-hour** update will include weapons inspections and maintenance, semi-annual qualifications, and additional training and skills/drill work.

### **Phase I**

<b><u>Dates:</u></b>	<b><u>Hours:</u></b>
01/17/2020	0730
01/17/2020	1130
02/14/2020	0730
02/14/2020	1130
03/20/2020	0730
03/20/2020	1130
04/03/2020	0730
04/03/2020	1130
05/08/2020	0730
05/08/2020	1130
06/12/2020	0730
06/12/2020	1130
06/26/2020	0730
06/26/2020	1130

### **Phase II**

<b><u>Dates:</u></b>	<b><u>Hours:</u></b>
07/24/2020	0730
07/24/2020	1130
08/07/2020	0730
08/07/2020	1130
08/21/2020	0730
08/21/2020	1130
09/04/2020	0730
09/04/2020	1130
09/18/2020	0730
09/18/2020	1130
11/06/2020	0730
11/06/2020	1130
12/11/2020	0730
12/11/2020	1130

**\*Schedule attendance through Abby Hom (x-2330)**

## **ENTRY LEVEL PATROL RIFLE**

This intensive **four-day** school is designed for the **patrol officer**, who is an above average pistol and shotgun user and who has the desire to become a patrol rifle operator.

**NOTE: Officers wishing to attend this class must apply and request approval through *their* chain-of-command via Intradepartmental Correspondence.**

Applications submitted directly to the range will not be honored. The officer attending this program must be able to perform strenuous physical activity (e.g., pushups, jumping jacks, jogging etc.). To successfully complete this program, the officer must shoot a minimum passing score of 90%.

Topics Include:

- Firearms policy
- Rifle nomenclature
- Rifle care, cleaning, and maintenance
- Unusual characteristics and ballistics
- Patrol rifle S.O.P. and deployment criteria
- Reduced Light Sighting System familiarization

Equipment needed:

- Service weapon and gun belt
- Vest and appropriate range attire (BDUs, khaki pants, etc. No shorts or sleeveless tees)
- Hat with brim
- Officers from other agencies will need at least 750 rounds of patrol rifle ammunition and 100 rounds of pistol ammunition

**Dates:** TBD

**Time:** 0730

**Location:** Range

**Equipment:** All Issued Duty Gear

**Uniform:** Uniform of the day

## **TASER-CEW NEW OPERATORS CERTIFICATION**

This two-day, 16-hour class will provide students with the necessary information and certification for TASER-CEW use. The students will receive training in the nomenclature and function of the TASER-CEW, the effects of the TASER-CEW on the nervous system, and indicators of an adverse effect of the TASER-CEW on an individual.

Students will also understand the department's Use of Force Policy as it relates to the TASER-CEW and become familiar with the technical process of downloading video from the TASERCAM camera.

**Students wishing to attend TASER-CEW training should submit a 12L through their chain of command.**

Dates: TBD  
Time: TBD  
Location: Range  
Equipment: All Issued Duty Gear  
Uniform: Uniform of the day  
Enrollment: 12

## **DRIVER TRAINING**

We will be conducting several driver training programs in 2020. These will include training designed to address specific driving needs such as backing, tight maneuvering, emergency response, clearing intersections, skid control, obstacle avoidance, etc.

### **Driver Training Program**

This two-day program will include several areas of driver training. Those members receiving a notice from the Safety Unit advising them they are required to attend may select one of the following program dates, based on availability. Spaces are filled on a first-come, first-served basis.

Shift commanders can send personnel to driver training as they deem appropriate.

Any members wishing to enhance their driving skills may enroll in this program by contacting the Training Section and selecting an available date.

The two-day driver In-Service program starts at 0800 hours.

The one day ABS/civilian driver program starts at 0900 hours.

Contact the Training Section at 410-887-7380 or Ms. Jeannie Talbott at 410-887-5642 for scheduling.

Areas to be addressed include:

- Front and rear wheel skid control (Skid Pan)
- Emergency response exercises (Urban Grid and Highway Response Course)
- Intersection clearing exercises (Urban Grid)
- Obstacle avoidance exercises (Highway Response Course, Urban Grid)
- Precision skills driving (Skills Pad)

### **DRIVER TRAINING DATES 2020**

#### **January 2020**

1/22/20 In-Service Class Day 1: (am) Skid pan, (pm) skills

1/23/20 Day 2: (am) Skills, urban grid, (pm) urban grid and combined skills testing

1/29/20 In-Service Class Day 1: (am) Skid pan, (pm) skills

1/30/20 Day 2: (am) Skills, urban grid, (pm) urban grid and combined skills testing

#### **February 2020**

2/12/20 In-Service Class Day 1: (am) Skid pan, (pm) skills

2/13/20 Day 2: (am) Skills, urban grid, (pm) urban grid and combined skills testing



### **March 2020**

3/11/20 In-Service Class Day 1: (am) Skid pan, (pm) skills

3/12/20 Day 2: (am) Skills, urban grid, (pm) urban grid and combined skills testing

3/18/20 In-Service Class Day 1: (am) Skid pan, (pm) skills

3/19/20 Day 2: (am) Skills, urban grid, (pm) urban grid and combined skills testing

### **April/May 2020**

4/5/20-5/1/20 Entrance Level Training

An Areas of Use schedule is on file at Sykesville. Start time is 0730 except for Tuesdays when it will be 1430 hours (four-week rotation).

### **August 2020**

8/12/20 In-Service Class Day 1: (am) Skid pan, (pm) skills

8/13/20 Day 2: (am) Skills, urban grid, (pm) urban grid and combined skills testing

8/19/20 In-Service Class Day 1: (am) Skid pan, (pm) skills

8/20/20 Day 2: (am) Skills, urban grid, (pm) urban grid and combined skills testing

8/21/20 Civilian one-day class: (am) Classroom and skid pan (pm) urban grid and combined skills testing (0900 start time)

### **September 2020**

9/16/20 In-Service Class Day 1: (am) Skid pan, (pm) skills

9/17/20 Day 2: (am) Skills, urban grid, (pm) urban grid and combined skills testing

### **October 2020**

10/04/20-10/30/20 Entrance Level Training

An Areas of Use schedule is on file at Sykesville. Start time is 0730 except for Tuesdays when it will be 1430 (four-week rotation).

## **OTHER COLLEGE CREDIT CLASSES**

### **Message from the Assistant Dean, School of Justice:**

As we are well aware, balancing the desire to further your education and the everyday demands of your profession seems to be a never-ending battle. Once you have completed the Academy, it's difficult to make time to complete courses and finish that degree.

However, I can guarantee you that it is well worth it in the long run. Many of our national professional organizations (ACJS, ASIS, FOP, etc.) are urging the command level of our public service entities to promote higher education pursuits for our officers. You can't "drive the train" unless you know ALL the intricacies of what makes it move and why. This is the same concept with every aspect of your present assignment. Ask your commanders and they will confirm that the officers who are the "elite of the corps" not only have years of operational experience, but coupled it with a degree to make them exceptional officers!

*Did you know...* every officer assigned to the Baltimore County Police Department has on file with the Community College of Baltimore County a transcript of courses taken during the academy that were credited towards your degree? Now may be the time to complete that degree! The Baltimore County Police Department and the Community College of Baltimore County have developed a partnership that enables us to offer selected courses, in an accelerated format, that qualify for college credit. The amount of credit will vary based on the number of hours and outside work assignments.

*Registration made easy!* Officers may apply for and attend these courses as they would any other training class in this catalog OR may register through CCBC. Registration may be in advance OR by the first day of class. We have also provided the Criminal Justice Program in its entirety so you can determine what courses you may be lacking.

Donna Mandl  
*Assistant Dean*

Before registering for courses, it is essential that officers consult with their advisor to ensure they do not take courses that do not count toward their degree completion. Also, credit for life-long learning may negate some courses.

Assigned advisor:

Professor Melissa Lane

## Program Requirements:

<b>General Education:</b>	SPCM 101	Fundamentals of Speech Communication
**	PSYC 105	Human Relations in a Culturally Diverse Society
	MATH 153	Introduction to Statistical Methods
	ENGL 101	College Composition I

## General Education Electives: (Choose in each category)

	Biological and Physical Sciences
**	Wellness and Health (**HLTH 140 First Aid and PERSONAL SAFETY) OR
	Information Literacy/Technology

## Degree Program Requirements:

	ENGL 102	College Composition II
	ENGL 239	Business Communications
**	CRJU 101	Introduction to Criminal Justice
**	CRJU 110	Criminal Justice
	CRJU 112	Criminalistics
	CRJU 113	Criminalistics lab
**	CRJU 120	Criminal Law
**	CRJU 122	Criminal Justice and The Constitution
**	CRJU 172	Internship I
	CRJU 202	Criminology
**	CRJU 223	Juvenile Delinquency
**	CRJU 272	Internship II
	Electives	Criminal Justice Electives (any three courses; see your advisor first)

## Other Courses Awarded Credits in the Baltimore County Police Academy:

**	CRJU 126	Vehicle Laws and Accident Investigation
**	CRJU 220	Criminal Procedure and Evidence
**	PEIA 156	Firearms Handling and Shooting Safety
**	PELF 128	Circuit Training (2 credits)

## **CCBC CERTIFICATE PROGRAM**

For those in-service professionals who are NOT seeking a degree, the certificate program may meet your needs. All courses offered under the certificate program ALSO credits to the Associate of Applied Science degree for Criminal Justice.

### **Program Certificate Requirements:**

CRJU 101	Introduction to Criminal Justice
CRJU 110	Criminal Investigation
CRJU 120	Criminal Law
CRJU 122	Criminal Justice and The Constitution
CRJU 172	Internship I
CRJU 272	Internship II
Electives	CRJU or General Education courses (any 4 courses; contact your advisor)

Those courses asterisked (\*\*) indicate courses for which you MAY already have received credit towards your degree at the completion of the Academy (up to 37 college credits). However, it is important to speak with your advisor to ascertain the exact number of credits you have already accrued. This will then enable you to define those courses left to complete to obtain your Associates degree.

Delivery formats are varied from the traditional setting (classroom) to web to audio/video segments. The desire is to accommodate your needs and we here at The Community College of Baltimore County live by the motto, "Anytime, anyplace" to help you obtain that degree.

## **COMPUTER COURSES OFFERED AT THE BALTIMORE COUNTY COMPUTER TRAINING CENTER**

The Baltimore County Office of Information Technology offers a number of computer courses at the Computer Training Center.

Each agency within the Baltimore County government has an agency representative/liaison that works closely with the Computer Training Center for class scheduling, prerequisites, and employee notification.

The Computer Training Center may be contacted at 410-887-2180.

Further information related to specific training offered, course descriptions, scheduling, etc. may be accessed at [www.bcnet/agencies/infotech/computertraining](http://www.bcnet/agencies/infotech/computertraining).

*IN-SERVICE/SPECIALIZED TRAINING COURSE SCHEDULE*

**JANUARY 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
		Focus Group IST 20-01				
12	13	14	15	16	17	18
		LT/CMDR IST 20-02	LT/CMDR IST 20-03			
19	20	21	22	23	24	25
		Radar/Lidar Operator School				
		LT/CMDR IST 20-04				
		Courtroom Testimony Seminar				
26	27	28	29	30	31	
		IST 20-06				
	Standardized Field Sobriety Testing Instructor Development Course					

*IN-SERVICE/SPECIALIZED TRAINING COURSE SCHEDULE*

**FEBRUARY 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
		IST 20-07 Level I (A-Scene) Crash Investigation School				
9	10	11	12	13	14	15
		Violent Crimes Seminar	IST 20-08 Level I (A-Scene) Crash Investigation School		Homeland Security	
16	17	18	19	20	21	22
		IST 20-09				
23	24	25	26	27	28	29
		IST 20-10 Fraud Investigation Seminar				
	ARIDE School					

*IN-SERVICE/SPECIALIZED TRAINING COURSE SCHEDULE*

**MARCH 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
			Advanced Traffic Enforcement IST 20-11			
8	9	10	11	12	13	14
			IST 20-12			
		National Highway Traffic Safety Administration (NHTSA) Instructor Development Course				
15	16	17	18	19	20	21
			IST 20-13			
		Traffic Crash Reconstruction Update				
		Leading Effective Traffic Enforcement Programs (LETEP) Seminar				
		De-escalation and Conflict Resolution through Crisis Intervention Training				
22	23	24	25	26	27	28
			Cannabis 101 IST 20-14			
		New Administrator School				
29	30	31				
		IST 20-15				

*IN-SERVICE/SPECIALIZED TRAINING COURSE SCHEDULE*

**APRIL 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 IST 20-15 Digital Photography for the Crash/Crime Scene Investigator	2	3	4
5	6	7 IST 20-16 Interview and Interrogation Seminar	8	9	10	11
12	13	14 IST 20-17 Forensic Science Seminar Drug Recognition Expert School (1400-2200)	15	16	17 Animal Abuse Seminar	18
19	20	21 IST 20-18 Enhanced Supervision Training Program Drug Recognition Expert School (1400-2200)	22	23	24	25
26	27	28 Surveillance Seminar IST 20-19 DRE Certification Training Week 1 (1400-2200)	29	30		



# *IN-SERVICE/SPECIALIZED TRAINING COURSE SCHEDULE*

## MAY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 DRE Cert Wk 1	2
3	4	5 IST 20-20 Domestic Violence Seminar	6	PT Test 1300	8	9
		DRE Certification Training Week 2 (1400-2200)				
10	11	12 Fire Investigation	13 IST 20-21	14	15	16
		Motorcycle Crash Investigation School				
		DRE Certification Training Week 3(1400-2200)				
17	18	19	20 Child Abduction Response Planning IST 20-22	21	22	23
24	25	26	27 Radar/Lidar Operator School	28	29	30
		DRE Final Exam (0900)	IST 20-23			
31						

*IN-SERVICE/SPECIALIZED TRAINING COURSE SCHEDULE*

**JUNE 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
		IST 20-24				
	Standardized Field Sobriety Testing/PBT School					
7	8	9	10	11	12	13
		ARIDE School				
		IST 20-25				
14	15	16	17	18	19	20
		Cannabis 101				
	Event Data Recorder Retrieval and Imaging School					
21	22	23	24	25	26	27
	Radar/Lidar Operator School					
28	29	30				

*IN-SERVICE/SPECIALIZED TRAINING COURSE SCHEDULE*

**JULY 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

*IN-SERVICE/SPECIALIZED TRAINING COURSE SCHEDULE*

**AUGUST 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
		IST 20-26 SRO Only				
23	24	25	26	27	28	29
		IST 20-27 SRO Only				
30	31					
	Radar/Lidar Unit					

*IN-SERVICE/SPECIALIZED TRAINING COURSE SCHEDULE*

**SEPTEMBER 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Radar/Lidar Operator School LEOKA Seminar	2 IST 20-28	3 Desk Officer	4	5
6	7	8	9 Digital Photography for the Crash/Crime Scene Investigator Below 100 Seminar IST 20-29	10	11	12
13	14	15 IST 20-30	16	17	18	19
		Level I Crash Investigation School First Line Supervisor Program				
20	21	22 IST 20-31	23 Criminal Investigation Seminar Level I Crash Investigation School	24 PT Test (1300 hrs)	25	26
27	28 Pedestrian/Bicycle Crash Reconstruction School Child Abuse Seminar ARIDE School	29 IST 20-32	30			

*IN-SERVICE/SPECIALIZED TRAINING COURSE SCHEDULE*

**OCTOBER 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Pedestrian/Bicycle Crash Reconstruction School IST 20-32 Child Abuse Seminar	2	3
4	5	6 IST 20-33 Criminal Intelligence Seminar	7	8	9	10
11	12	13 Domestic Terrorism IST 20-34	14	15 Cannabis 101	16	17
18	19 Search and Seizure Seminar IST 20-35 National Highway Traffic Safety Administration (NHTSA) Instructor Development Course	20	21	22	23	24
25	26 IST 20-36 De-escalation and Conflict Resolution through Crisis Intervention Training	27	28	29	30	31

*IN-SERVICE/SPECIALIZED TRAINING COURSE SCHEDULE*

**NOVEMBER 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 Social Media IST 20-37	5	6	7
	Standardized Field Sobriety Testing (SFST)/Preliminary Breath Testing (PBT) School					
8	9 Courtroom Testimony Seminar ARIDE School	10	11	12 Critical Incident	13	14
15	16	17	18	19	20	21
		Street Level Narcotics Seminar				
22	23	24	25	26	27	28
29	30 Level II Crash					

*IN-SERVICE/SPECIALIZED TRAINING COURSE SCHEDULE*

**DECEMBER 2020**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
		Level II (Advanced) Crash Investigation School				
6	7	8	9	10	11	12
	Level II (Advanced) Crash Investigation School					
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



# Baltimore County Police Department

## REQUEST FOR SPECIALIZED TRAINING

PLEASE PRINT CLEARLY

<b>REQUESTING MEMBER</b>		Last Name				First Name			
Rank			ID#			Assignment			
Email Address									
Training Program Title									
Date(s)									
Application Deadline									
How does this Specialized Training relate to your present/future assignment, needs or career development goals?									
List any specialized training programs that you have attended that are required for, or related to this requested program?									
Requesting member's signature									
<b>TO BE COMPLETED BY SUPERVISOR</b>									
Will the member's attendance at this training have a negative impact on manpower and leave?								Yes	No
Request for training approved?		Yes	No						
Comments:									
Supervisor Name		ID#		Signature		Date			
<b>TO BE COMPLETED BY PRECINCT TRAINING COORDINATOR</b>									
Request Approved		Yes	No	Date forwarded to Training Section					
Comments									
Coordinator Name		ID#		Signature		Date			
<b>TO BE COMPLETED BY TRAINING SECTION</b>									
Requesting member placed on roster		Class full		Class canceled		Other			
Comments									
Name		ID#		Signature		Date			